

**California Association for Park & Recreation Indemnity
(CAPRI)
Minutes of the Board of Directors**

TELEPHONIC MEETING ON SEPTEMBER 19, 2018

A meeting of the Board of Directors was held on September 19, 2018 via telephone at 10:00 a.m.

MEMBERS PRESENT: Lindsay Woods, Hesperia Recreation & Park District
Dean Wetter, Valley-Wide Recreation & Park District
Stephen Fraher, Arcade Creek Recreation & Park District
Colin Miller, Arden Park Recreation & Park District
Jim Friedl, Conejo Recreation & Park District
Lorena Cervantes, Bear Mountain Recreation & Park District

MEMBERS ABSENT: Larry Mazzuca, North Highlands Recreation & Park District

OTHERS PRESENT: Patrick Cabulagan, Administrator
Rick Richards, Risk Manager
Bebe Pearson, Administrative Analyst
Peter Urhausen, Gibbons & Conley
Doug Wozniak, Alliant Insurance Services
Chuck Torretta, George Hills Company
Dori Zumwalt, York Risk Services
Sally Town, York Risk Services

1. CALL TO ORDER

The September 19, 2018 Board of Directors meeting was called to order at 10:01 a.m. by Board President Lindsay Woods. Stephen Fraher is abstaining from voting for this meeting.

2. INTRODUCTION/ROLE CALL

None.

3. PUBLIC COMMENT

None.

4. CLOSED SESSION

The Board convened to Closed Session, pursuant to Government Code section 54956.95 (a); 54957(b) and 54957.6 at 10:03 a.m.

The Board discussed the claims for the payment of tort Liability losses, Workers' Compensation losses and Property losses incurred by the Joint Powers Authority and employee evaluations.

5. REPORT FROM CLOSED SESSION

The Board reconvened to Open Session at 11:16 p.m. pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

No Reportable Action.

6. CONSENT ITEMS

Lorena Cervantes made a motion to approve Consent Item. Colin Miller seconded the motion.

Ayes: Lindsay Woods, Dean Wetter, Lorena Cervantes, Colin Miller and Jim Friedl

Nays: None

Abstain: Stephen Fraher

7. DISCUSSION/ACTION ITEMS

A. Approval of new Executive Director Contract

The Board reviewed the new Executive Director Contract.

Jim Friedl made a motion to approve Matthew Duarte as the new Executive Director of CAPRI and approve the 4-year contract with an annual salary of \$165,000 including CalPERS PEPPRA plan and Health Insurance reimbursable up to \$1,800/month in fringe benefits. Colin Miller seconded the motion.

Ayes: Lindsay Woods, Dean Wetter, Lorena Cervantes, Colin Miller and Jim Friedl

Nays: None

Abstain: Stephen Fraher

8. ADMINISTRATOR/STAFF REPORTS

A. CAJPA Conference Update

Pat Cabulagan, Rick Richards and Matthew Duarte attended the conference. Pat introduced Matthew to many of vendors that CAPRI works with.

B. PARMA Update

Staff asked the membership to let CAPRI know as soon as possible if they will be attending the PARMA Conference.

C. November 4-6, 2018 Board Retreat/Meeting Update

The Board of Directors had no additional comments or question on these reports.

D. District Visitations

The Board reviewed the District Visitations that occurred since the last meeting. The Board of Directors had no additional comments or question on these reports.

7. BOARD MEMBER REPORTS

A. Personnel/Finance Committee Report

The Board of Directors had no additional comments or question on these reports.

8. CLOSING COMMENTS

A. Board

Dean Wetter gave thanks to Pat for introducing Matt Duarte to the vendors and others that we work with during the CAJPA conference. Mr. Duarte was very appreciative. Staff sent out letters for Board nominations for the CAPRI Board of Directors. Staff informed the Board that the two incumbents, Colin and Stephen are now in the same tier. Lindsay encouraged both board members to submit their nominations.

B. Staff

Staff is preparing for the new Executive Director's arrival. Pat will be moving his office into the conference room so that the Executive Director can move into his office.

9. ANNOUNCEMENTS

The next CAPRI Board of Director's meeting will be held on November 5, 2018 at 9:00a.m. at the Hilton Hotel in Anaheim, CA.

10. ADJOURNMENT

The meeting adjourned at 11:32 a.m.

Stephen Fraher, Board of Directors Secretary