

**BOARD OF DIRECTORS REGULAR MEETING**

Via Zoom Webinar

May 25, 2021

**MINUTES**

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**1. CALL TO ORDER:**

The regular meeting of the Board of Directors was held on May 25, 2021 via Zoom Webinar. The Meeting was called to order by President Wetter at 10:02 a.m.

Members Present via Zoom: President Dean Wetter, Vice President Larry Mazzuca, Secretary Colin Miller, Director Jim Friedl, and Director Jill Nunes.

CAPRI Staff Present via Zoom: Executive Director Matthew Duarte, Safety Analyst Kirk Andre, and Administrative Analyst Monica Breck.

Others Present via Zoom: Mr. Byrne Conley (Gibbons & Conley), Mr. Doug Wozniak (Alliant Insurance), Mr. Charles Torretta (George Hills), Ms. Dori Zimwalt (Sedgwick), Ms. Sally Town (Sedgwick), and Mr. Derek Burkhalter (Bickmore Actuarial).

**2. INTRODUCTIONS:**

None.

**3. PUBLIC COMMENTS:**

None.

**4. CLOSED SESSION:**

The Board convened to Closed Session at 10:03 a.m. regarding the following matters:

**4.1 Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)**

- Esquivel v. Isla Vista Recreation & Park District
- Velez v. Isla Vista Recreation & Park District
- Kreuzer v. Strawberry Recreation District
- Woods v. Hesperia Recreation & Park District
- CAPRI \$5K Summary

4.2 **Workers' Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)**

- Lamm v. Rancho Simi Recreation & Park District
- Sharratt v. Rancho Simi Recreation & Park District
- Swiers v. Livermore Recreation & Park District
- Vollmer v. Rancho Simi Recreation & Park District

**5. REPORT FROM CLOSED SESSION:**

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

*No Reportable Action.*

The Board concluded Closed Session at 11:48 a.m.

**6. CONSENT AGENDA:**

- 6.1 Approval of CAPRI Board Minutes
  - April 28, 2021
- 6.2 LAIF Regular Monthly Statement – April 2021

**MOTION:**

*Director Jim Friedl made a motion to approve consent items 6.1 – 6.2. Director Jill Nunes seconded the motion.*

**Ayes:** *Wetter, Mazzuca, Miller, Friedl, and Nunes*

**Nays:** *None*

**Abstain:** *None*

**Absent:** *Cervantes*

**7. PULLED CONSENT ITEMS:**

None.

**8. SPECIAL REPORTS:**

**8.1 Insurance Market Update – Doug Wozniak, Alliant Insurance Services**

Mr. Doug Wozniak with Alliant Insurance Services provided an update regarding the current insurance market and status of the 2021/2022 insurance renewals as we get closer to July. There is still some work to be done on the Property Program coverage and that is Alliant's focus. There was nothing new to report for the Liability and Workers' Compensation Program coverages.

## 8.2 Workers' Compensation Actuarial Analysis – Bickmore Actuarial

Mr. Derek Burkhalter with Bickmore Actuarial presented the actuarial analysis on the Workers' Compensation Program. Overall, this Program is in a very good funding position.

## 8.3 General Liability & Property Actuarial Analysis – Bickmore Actuarial

Mr. Derek Burkhalter with Bickmore Actuarial presented the actuarial analysis on the General Liability & Property Program. Overall, this Program is in a good funding position.

## 9. DISCUSSION/ACTION ITEMS:

### 9.1 WC Premium Allocation Formula 2021/2022

Staff presented and the Board discussed the WC Premium allocation formula for 2021/2022. The Board also discussed an appropriate funding level of the upcoming program year.

#### MOTION:

*Secretary Colin Miller made a motion to direct Staff to finalize the Workers' Compensation premium allocation formula with a funding level at 70%. Director Jim Friedl seconded the motion.*

**Ayes:** Wetter, Mazzuca, Miller, Friedl, and Nunes

**Nays:** None

**Abstain:** None

**Absent:** Cervantes

### 9.2 Liability/Property Premium Allocation Formula 2021/2022

Staff presented and the Board discussed the Liability/Property Premium allocation formula for 2021/2022. The Board also discussed an appropriate funding level of the upcoming program year.

#### MOTION:

*Director Jill Nunes made a motion to direct Staff to finalize the General Liability & Property premium allocation formula with a funding level at 70. Vice President Larry Mazzuca seconded the motion.*

**Ayes:** Wetter, Mazzuca, Miller, Friedl, and Nunes

**Nays:** None

**Abstain:** None

**Absent:** Cervantes

### **9.3 CAPRI Budget 2021/2022**

The Board reviewed and discussed the proposed CAPRI Budget for the 2021-2022 fiscal year. No action was taken.

### **9.4 CAPRI Staff Transition Update & Proposed Development Plan**

Executive Director Matthew Duarte presented the CAPRI staff transition update and proposed development plan for the Board's review and discussion. No action was taken.

### **9.5 CAPRI Committee Vacancy**

President Dean Wetter appointed Director Jim Friedl to serve on the Personnel/Finance Committee and appointed Secretary Colin Miller to serve as Chair of that Committee.

## **10. EXECUTIVE DIRECTOR/STAFF REPORTS:**

*The Executive Director and Staff will report on the following topics:*

### **10.1 District Visit Update**

The Board of Directors had no comments or questions.

### **10.2 CARPD Update**

The Board of Directors had no comments or questions.

### **10.3 News of Note**

The Board of Directors had no comments or questions.

## **11. BOARD MEMBER REPORTS:**

### **11.1 Board Member Comments**

Director Jim Friedl noted that CARPD's call to action regarding relief funds was a great motivator and very useful in helping him get an audience with legislators.

President Dean Wetter gave kudos to the CAPRI/CARPD staff for handling the additional workload without an Administrative Assistant.

## **12. FUTURE AGENDA ITEMS:**

The Board of Directors had no comments or questions.

## **13. ANNOUNCEMENTS:**

The next CAPRI Board of Directors meeting will be held on June 23, 2021 at 10:00 a.m. at the Hyatt Regency Monterey Hotel & Spa in Monterey, CA.

**14. ADJOURNMENT:**

The Board adjourned the meeting at 12:53 p.m.

**MOTION:**

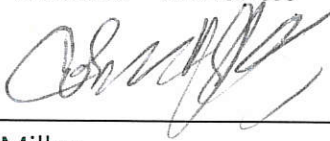
*Secretary Colin Miller made a motion to adjourn the meeting. Vice President Larry Mazzuca seconded the motion.*

**Ayes:** *Wetter, Mazzuca, Miller, Friedl, and Nunes*

**Nays:** *None*

**Abstain:** *None*

**Absent:** *Cervantes*



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Colin Miller,  
Secretary for the CAPRI Board of Directors